

# TUITION PAYMENT CONTRACT

## 2012/2013

Please read the terms listed below carefully.

Tuition is due and payable on or before the **first of each month** from the months of **August to April**. A **\$30.00 charge will be added to an account when tuition has not been received by the 5<sup>th</sup> of each month (even if the school is closed or your child is not in school on that date)**. Checks should be made payable to Friendship Presbyterian Preschool, and may be **mailed or delivered** to the school at 8531 Macon Highway, Athens, Ga. 30606, to arrive by the 5<sup>th</sup> of the month.

If tuition should fall two months behind, and the parents have not made payment arrangements, the student will automatically be withdrawn from Friendship Preschool. Parents are still liable for the two months past due as well as one month tuition as per the withdrawal policy stated below. There will be a \$30.00 charge on all returned checks.

Parents or guardians of children attending Friendship Preschool are expected to pay full tuition as long as they are members of the class. A child who is absent is liable for tuition for the entire period. ***Please Note: One month's written notice (30 days) must be given to the office when withdrawing a child. If notice is not given you are required to pay one month's tuition in full.*** When a family is leaving the area, the final portion of a month may be pro-rated provided the Preschool Office has been notified.

### PRE-SCHOOL SCHEDULE

Mid-August through Mid-May

CLASS DAYS	MONTHLY TUITION
2 DAY Tuesday/Thursday	\$170.00
3 DAY Monday/Wednesday/Friday	\$205.00
4 DAY Monday/Tuesday/Wednesday/Thursday	\$240.00
5 DAY Monday through Friday	\$265.00

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I, \_\_\_\_\_, understand and agree to the terms above  
(Parent's Name)

regarding tuition payments and the withdrawal policy for students. **I understand that if I withdraw without paying the agreed upon amount for early withdrawal, I will be responsible for all collection cost, including and not limited to lawyer and court costs. I also understand that the registration fee and the first month's tuition are non-refundable.**

Child's name \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date: \_\_\_\_\_